

Room Hire Rates 2010

RATES

The following rates are exclusive of VAT at the current rate and are valid from 1st January 2010 – 31st December 2010.

CAPACITIES

The RCJ can accommodate up to 1000 guests

Event Spaces	Reception	Dinner	Dinner/Dance
The Great Hall	800	600	550
The Costume Gallery	300	60	60
Painted Room	60	60	N/A
Bear Garden	60	60	N/A

PEAK TIMES

Peak days: Wednesday and Thursday
Off Peak days: Monday, Tuesday and Friday
Weekend: Saturday and Sunday

Event Spaces	Peak Rate 19:00-00:00	Off Peak Rate 19:00-00:00	Weekend Rate 19:00-00:00	1 Hour Extension 00:00-01:00
The Great Hall	£10,000	£8,000	£6,000	£1,000
The Costume Gallery	£6,000	£4,000	£3,000	£1,000
Painted Room	£1,500	£1,000	£1,000	£500
Bear Garden	£1,500	£1,000	£1,000	£500

CHARITY RATES

Please note that registered charities are entitled to a 10% discount on the above published rates.

SET UP TIMES

Monday - Friday

Morning set-up Between 05:00-08:30
Evening set-up From 17:00-19:00
Door open 19:00

Saturday and Saturday

Set up for production From 09:00
Set up for catering From midday

ESSENTIAL INFORMATION

The hire fee starts at 17:00 for set up.

Guests are not allowed access to the venue until 19:00.

The hire fee includes security, cleaners, electrician, fire marshals, duty manager and venue manager.

Subject to availability, the hirer or their contactors may set up the night before their event. Price on application.

Discounts and off peak rates are not available during December.